

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

D.A.V. P.G. COLLEGE

1.2 Address Line 1

Karanpur

Address Line 2

City/Town

Dehradun

State

Uttarakhand

Pin Code

248001

Institution e-mail address

infoc@davpgcollege.com

Contact Nos.

0135-2743555

Name of the Head of the Institution:

Dr.Devendra Bhasin

Tel. No. with STD Code:

0135-2743555

Mobile: 9412008800

Name of the IQAC Co-ordinator:

Dr.H.S.Randhawa

Mobile:

9412915687

IQAC e-mail address:

hr4207@gmail.com

1.3 NAAC Track ID

UACOGN1184

1.4 Website address:

davpgcollege.in

Web-link of the AQAR:

<http://davpgcollege.in/IQAC/AQAR 2015-16.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | B+ | | 2004 | 2009 |
| 2 | 2 nd Cycle | | | | |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

25-09-2005

1.7 AQAR for the year (*for example 2010-11*)

2015-16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1. Self Financing Professional Courses
2. Distacne Learning Courses

1.11 Name of the Affiliating University (*for the Colleges*)

HNBGarhwal University Srinagar
(Garhwal)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 3

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- 1. Quality Enhancement in Research Activities.**
- 2. Implementation of CBCS Semester System at the UG Level.**
- 3. Suggestions for Quality Enhancement in College: Feedback and Follow –up . (SUBSEQUENT TO THE 2014-15 WORKSHOP)**

2.14 Significant Activities and contributions made by IQAC

- 1. Successful implementation of CBCS system at the UG. Level.**
- 2. Facilitation of E- mentoring at P.G level by providing quality internet connections to the departments.**
- 3. Self- appraisal of teacher and students’ feedbacks were obtained for analysis and desirable modifications in teaching method. (Informally)**
- 4. New reference books selected and procured by the P.G. Departments and the library according to the changes in syllabus (P.G level) as suggested by the I.Q.A.C**
- 5. Increased number of teachers and students encouraged to opt for quality research projects and research supervision.**
- 6. Career advancement of 44 faculty members in the college from various depts.**
- 7. Continuous enhancement and maintenance of infrastructural faculties in college, such as staff room, building class rooms, washrooms, ramps etc.**
- 8. Expanding facilities for students from weaker sections and physically challenged students.**
- 9. Promotion of Gender awareness and sensitization through a special cell.**
- 10. Wider participations and commendable performance of the college teams in various sports events at the university / state/ National levels etc. More incentives like cash prizes and facilities by the college to outstanding sports persons on the recommendation of the I.Q.A.C.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|--|---|
| <p>1. Expansion and up gradation of infrastructure 2. Introduction of C.B.C.S semester system at U.G level 3. More teachers to take up research supervision and major/ minor research projects funded by U.G.C 4. Increased quality in teaching learning process.</p> <p>5. Organisation of academics seminars & conferences by the various depts. 6. Career advancement of 44 Assistant professors (from stage I to II, II to III and III to IV .</p> | <p>Noticeable enhancement in infrastructure</p> <p>Successfully Implemented. Number of teachers registered as research supervisors and undertaking research projects has increased Achieved higher quality in teaching-learning process evident by the increasing number of First divisions and UGC-NET qualifying candidates e.g. (Geography 9 sociology 04 etc)</p> <p>03 National conferences were organized (socio Feb 2016/ heist Feb 2016/ Zoology April 2016).</p> <p>The process career advancement of 44 assistant professors has been completed successfully.</p> |

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | 18 | | | |
| PG | 18 | | 02 | |
| UG | 03 | | 01 | |
| PG Diploma | | | 02 | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | | | | |
| Total | 39 | | 05 | |

| | | | | |
|-------------------|--|--|--|--|
| Interdisciplinary | | | | |
| Innovative | | | | |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The course structure at the P.G level has provision for core and elective papers while the course structure at the U.G level has provision for both elective subjects and papers. Both P.G and UG levels are based on CBCS system.

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 07 |
| Trimester | |
| Annual | 03 |

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

The course structure at the P.G level has provision for core and elective papers while the course structure at the U.G level has provision for both elective subjects and papers. Both P.G and UG levels are based on CBCS system.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The course structure at the P.G level has provision for core and elective papers while the course structure at the U.G level has provision for both elective subjects and papers. Both P.G and UG levels are based on CBCS system.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Dept. of professional courses - No new addition in this session
 Self financing courses – Nil
 IGNOU study centre – Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 132 | 71 | 61 | | |

2.2 No. of permanent faculty with Ph.D.

122

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| R | V | R | V | R | V | R | V | R | V |
| | | | | | | | | | |

2.4 No. of Guest and Visiting faculty and Temporary faculty :

11

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------------------|---------------------|----------------|-------------|
| Attended Seminars/ Workshops | | | |
| Presented papers | 12 | 164 | 19 |
| Resource Persons | | | |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Use of modern communication technology (ICT) in teaching-learning process.
2. Students motivated to prepare individual presentations and assignments to reinforce learning with confidence.
3. PG Level students are encouraged to take up field study based projects to understand the application of theoretical knowledge in practical situations.
4. Group activities and group discussion in classroom to stimulate and retain students' interest.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 24

2.10 Average percentage of attendance of students 75-78%

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|-----|------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| | | | | | | |
| | | | | | | |
| | | | | | | |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC organises workshops & meetings of different stake holders to understand their needs and expectations better so that the College may deliver satisfactory and quality service on all fronts.
- IQAC constantly advises the various departments to regularly upgrade their departmental libraries with the latest reference material.
- IQAC motivates the teachers to adopt the latest teaching methodologies and keep pace with the latest developments in their respective subjects.
- IQAC has persistently stressed upon the need for the up gradation of science laboratories with the latest equipment and infrastructure.

- Students’ representatives on the IQAC regularly provide the collective students’ feedback on the quality of the teaching and learning process informally during meetings, for the necessary reforms where required.
- IQAC also monitors and evaluates the faculty members’ annual appraisal report.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 12 |
| UGC – Faculty Improvement Programme | |
| HRD programmes | |
| Orientation programmes | |
| Faculty exchange programme | |
| Staff training conducted by the university | |
| Staff training conducted by other institutions | |
| Summer / Winter schools, Workshops, etc. | 07 |
| Others | |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 70 | 36 | | |
| Technical Staff | 26 | 22 | | |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC conducted one day workshop on ‘Quality Enhancement in Research Activities’ for the College teachers in 2015-16. IQAC endeavours to foster a culture of quality research among the teachers and students. Teachers are motivated to take up major and minor research projects funded by external agencies, supervise post graduate level research and doctoral researches, present and publish papers at regional, national and international seminars and journals respectively. College serves as a centre of study for various students perusing doctoral research both in the humanities and sciences. The science labs have been upgraded keeping in mind the rapidly changing parameters of quality research. Institutional support is provided to any departments that wish to organize seminars and workshops on current topics. Three U.G.C sponsored national seminars have been organized in the college by the departments of Sociology, History and Zoology in the academic session 2015-16.

Students are also motivated into taking up project work (dissertations) based on field study and empirical data on various dynamic regional and national issues to prompt them into the culture of research. The College also works in close coordination with local reputed institutions like DRDO labs, IIRS, F.R.I etc for specialized training and facilities in research.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | | | 01 | |
| Outlay in Rs. Lakhs | | | 15,36,000 | |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | | | 02 | |
| Outlay in Rs. Lakhs | | | 4,45,200 | |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | | 15 | |
| Non-Peer Review Journals | | 01 | |
| e-Journals | | | |
| Conference proceedings | | 03 | |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | 2015-16 | Same as in column 1 | 25,48,500 | 6,13,500 |
| Minor Projects | | | | |
| Interdisciplinary Projects | | | | |
| Industry sponsored | | | | |
| Projects sponsored by the University/ College | | | | |
| Students research projects <i>(other than compulsory by the University)</i> | | | | |
| Any other(Specify) | | | | |
| Total | | | | |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Literacy camps, a forestation drive, cleaning of roads awareness on social and environmental issues in the neighbouring villages by N.SS volunteers, Red Ribbon Club, Rovers & Rangers and NCC volunteers.**
- **Blood Donation Camps by Red Ribbon Society and students.**
- **Free legal – aid/ awareness camp for society members by the department of Law.**
- **Some teachers are members of Doon Camps, a forum for consumer awareness.**
- **Aids awareness camp on 1st December, 2015 (World Aids Awareness Day) by N.S.S volunteers.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|----------|---------------|----------------|----------|
| Campus area | 12Acres | | | 12 Acres |
| Class rooms | 40 | 18 | management | 58 |
| Laboratories | 25 | | | 25 |
| Seminar Halls | 02 | | | 02 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | | | | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | | | |
| Others | | | | |

4.2 Computerization of administration and library

Computerization of library and administration work is under process and largely accomplished. A separate automation (ICT) centre is running in the College.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|-------|-------------|------------|-------|-------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | | | 499 | 15.22 lakh | | |
| Reference Books | | | | | | |
| e-Books | | | | | | |
| Journals | | | 18 | .75 lakh | | |
| e-Journals | | | | | | |
| Digital Database | | | | | | |
| CD & Video | | | | | | |
| Others (specify) | | | | | | |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | | | | | | | | |
| Added | | | | | | | | |
| Total | | | | | | | | |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

All the departments as well as the administrative offices are well equipped with computers and internet access. College has a full – fledged I.T. section to facilitate the process of automation in most spheres of functioning of the college.

4.6 Amount spent on maintenance in lakhs :

- i) ICT
 - ii) Campus Infrastructure and facilities
 - iii) Equipments
 - iv) Others
- Total :**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The College appoints a Dean of Students’ Welfare every year and runs a full spectrum of student support services like financial support in the form of scholarship for students from economically and socially disadvantaged groups, career counselling and placements, remedial classes for weak students, sports and students’ elective body to represent students’ needs etc. The College Prospectus provides detailed information on the services, both curricular and co-curricular and other kinds of services that the students can avail. The Prospectus is regularly upgraded and monitored by the IQAC.

5.2 Efforts made by the institution for tracking the progression

Most of the students after graduation opt for post graduation courses in the College. Meritorious P.G students opt for doctoral research , UGC –NET or other competitive examinations. Departments have now been entrusted with the task of tracking the progression of the students using emails, personal contacts, telephonic contact etc.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|-------|------|--------|--------|
| 15861 | 1587 | 25 | |

(b) No. of students outside the state

998

(c) No. of international students

| | | | | | |
|-----|------|---|-------|------|---|
| Men | No | % | Women | No | % |
| | 9541 | | | 7907 | |

| Last Year | | | | | | This Year | | | | | |
|-----------|------|------|-----|-----------------------|-------|-----------|------|------|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 21483 | 1586 | 2237 | | | 25306 | 14533 | 1504 | 1411 | | | 17448 |

Demand ratio 1:4 Dropout % 5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

There is a provision for remedial coaching at UG and PG level for SC, ST and OBC students.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

| | | | | | | | |
|-------------|---------------------------------|-----------|----------------------|------|----------------------|--------|----------------------|
| NET | <input type="text" value="13"/> | SET/SLET | <input type="text"/> | GATE | <input type="text"/> | CAT | <input type="text"/> |
| IAS/IPS etc | <input type="text"/> | State PSC | <input type="text"/> | UPSC | <input type="text"/> | Others | <input type="text"/> |

5.6 Details of student counselling and career guidance

The Career Counselling and Placement Cell of the College extends support to students for career options. Reputed companies like Wipro, IBM Daksh, Cipla etc are invited to College for campus placements. Department of Professional Courses has also been organizing activities for career guidance and placement of students.

No. of students benefited

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 05 | 310 | 151 | N.A |

5.8 Details of gender sensitization programmes

The College has a Gender Awareness and Sensitization Cell with Dr. Devna Sharma, as its Convenor. The cell has put flexes in the College to create awareness about its role among the girl students. It has also organized a one day workshop on gender issues to create gender sensitization and awareness. However, no issue was reported to the Cell in this session.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|--------|
| Financial support from institution | | |
| Financial support from government | | |
| Financial support from other sources | | |
| Number of students who received International/ National recognitions | | |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _

All students' grievances are redressed as and when they arise. The need for clean drinking water and clean toilets has been addressed._____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

“तमसो मा ज्योतिर्गमयश्ः अंधकार से प्रकाश की ओर अर्थात् अज्ञान से ज्ञान की ओर” , the vision enunciated by Maharishi Dayanand Saraswati has been adopted as the guiding principle of the College. We strive to maintain and enhance the prestigious position of the College as a centre of higher education to address the needs of holistic education, to enable our students to effectively carve out meaningful roles in society.

MISSION

DAV (PG) College is one of the largest and oldest academic institutions of northern India. Maintaining this position is an arduous responsibility. The mission of D.A.V. (P.G.) College is to perform its social and academic responsibilities in a way that the students get exposure at the national and global levels and may contribute to society positively. In brief, the mission of DAV (PG) College may be summarized as:

- Embrace cultural diversity.
- Scholarly research and creative work in the field of the Sciences, Arts and Commerce.
- Ethical transformation of raw Human Resource to skilled and professionally groomed Human Resource.
- Inculcation of the spirit of team work, social work, and sensitivity to the environment.

6.2 Does the Institution has a management Information System

The College has a functional website to dissipate the relevant information to all its stakeholders . Through computer generated SMS service in the IT section, all necessary information reaches the teaching staff, non – teaching staff and students on time. Besides, the individual departments have their own arrangement of dissipating necessary information and notification to students.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

College itself does not plan its curriculum. Curriculum Development is regularly undertaken by the affiliating University (H.N.B Garhwal University), a Central University, according to the latest norms of the UGC.

6.3.2 Teaching and Learning

To improve the quality of teaching and learning, the quality of learning material is being continuously upgraded through the central library as well as the departmental libraries. Teachers use the internet and computers to update their lectures. Teachers make use of resource material on the internet, reference books and journals, teaching aids like computer system and LCD projectors, where possible. Traditional lecture method is extensively supplemented with interaction and technology (whenever possible). The science labs are being constantly upgraded with scientific equipment and infrastructure.

To promote interactive teaching, students at P.G. level are encouraged to make individual presentations, using reference and research for the latest information. Students' tours are also organised for educational purposes. The extent of learning is periodically assessed through seasonal tests, discussions and presentations. Students are also encouraged to visit the departments with individual problems.

6.3.3 Examination and Evaluation

The College has been running semester system at the P.G level and introduced the semester system in the first year of U.G. courses from the academic session 2015-16. The second and the third year of U.G continued will the annual system of examination. The Examination Committee of the College with Dr. S.P. Joshi, as the Chief Examination Controller conducted all external assessments as well as internal assessment examinations of the semester system as well as the external examination of the annual system of B.A II & III years in 2015 – 16 successfully.

All faculty members of the College are involved in the evaluation work both in internal assessments as well as external assessment examination conducted by the University. The examination process in the College is being gradually up graded with introduction of ICT in a phased manner. Student feedback is mainly used to initiate reforms.

6.3.4 Research and Development

The College endeavours to foster a culture of quality research among the teachers and students. Teachers are motivated to take on research projects funded by external agencies, supervise post graduate level research and doctoral research, present and publish research papers at regional, national and international seminars and journals respectively. College serves as a centre of study for various students perusing doctoral research both in humanities and science. The science labs have been upgraded in keeping with the latest parameters of precision in quality research. Institutional support is provided to all departments that wish to organize workshops and seminars on current topics. Students are motivated to take up projects work (dissertations) based on field study and empirical data on various dynamic regional and national issues to prompt them into the culture of research. College also works in coordination with local reputed institutions like DRDO labs, IIRS, F.R.I etc. For facilities in research. College has a U.G.C Committee of senior faculty members to review the major and minor research proposals of the teaching faculty.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Gradual up gradation of ICT infrastructure and its use in the functioning of the college is being taken up. Library automation, office automation, procurement of precision instruments, expansion of infrastructure by making new class rooms, renovation of existing rooms etc is all under process and being undertaken in a phased manner.

6.3.6 Human Resource Management

The office and library staff is trained internally for complete automation of the library and office work. This is how the College has made the admission process, issuing of identity cards, and maintenance of student data base possible through computer system. Teachers are encouraged to periodically upgrade their pedagogy and research skills and knowledge through UGC sponsored orientation and refresher courses. Workshops are also organized for the support staff and students for skill improvement.

6.3.7 Faculty and Staff recruitment

For recruitment of the faculty and staff, the vacancies are widely advertised in the local as well as national newspapers. After a thorough scrutiny of the applications, the short listed candidates are interviewed, by a selection committee representing the Management, University experts and the Department of Higher Education, Government of UK. However, no new recruitments were done in the session 2015 - 16.

6.3.8 Industry Interaction / Collaboration

College maintains a regular link and interaction between industry and College students to provide them with a relevant job – orientation in accordance with the latest trends in the market. Students in Humanities and Commerce often take up case studies on various industries at the post graduate level which enables them to visit the local prominent industries for interaction. Science students are also made to interact with research agencies like I.I.R.S, F.R.I etc to promote quality and precision in research. The Department of Law provides special on the job training to its students in the district court under reputed advocates, besides running a free legal aid camp from the department. Companies like WIPRO, IBM – DAKSHA, CIPLA, KEANE, and SAGE have visited the College for campus placement drives with successful results.

6.3.9 Admission of Students

Admission of students to P.G and U.G courses is done on the merit basis. Entrance to B.ED Program is done through a common entrance test organized by the H.N.B Garhwal University. There is a provision for both vertical and horizontal reservation for the students from economically and socially disadvantaged sections like SC, ST and OBC, physically handicapped, students from other states etc. Weightage is also given to the wards of ex -service men, defence personnel and paramilitary forces etc.

6.4 Welfare schemes for

| | |
|--------------|--|
| Teaching | <ul style="list-style-type: none"> • College provides medical leave, privilege leave and group insurance facilities to all teachers. • Teachers' Welfare Fund that provides assistance to the seriously sick teachers (decided by a committee of 3 senior teachers) up to Rs. 50,000/- • Rs 10,000/- immediate cash relief to staff members in case of exigencies (recommended by a committee of 3 senior teachers). • A benevolent trust called SHIVAM includes all the employees of the Colleges and provides up to 50,000/- as immediate help in case of unforeseen exigencies (a self initiative of employees). • A Cooperative society of the teachers (a self initiative of teachers) offers easy and cheap loan facility or reasonable returns on investment to its members. • The institution facilitates the provision of bank loans for its staff for the purpose of buying cars, homes and other personal loans. • There is a provision of study leave for all teaching staff and child care leave for the lady staff members. |
| Non teaching | <ul style="list-style-type: none"> • Medical leave, privilege leave and group insurance. • Rs 10,000 immediate cash relief in case of exigencies (recommended by a committee of 3 senior teachers). • Benevolent Trust SHIVAM includes all employees of the non teaching staff also, for immediate help in emergencies. • Bank loan facilities. • Free residential facility subject to requirement and availability. • Dress and uniform allowances for class 4 employees. • Free education for the wards of non teaching staff. |

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| Students | <ul style="list-style-type: none"> • Active career counselling and placement activities. • Free kits, track suits, shoes and cash prizes to outstanding sportpersons from the College to participate in various events. • Financial aid to students from the SC and ST sections was provided by the state through scholarships credited directly into their bank accounts. • Library facilities for both U.G. & P.G students. Free books are provided by teachers to deserving students. • Organization of cultural and creative competitions. • Gender sensitization and awareness cell. • Committee for helping differently abled students. • Common rooms for girls. • Remedial coaching for students from weaker sections of society (SC/ST/OBC). • Students union to represent the needs and problems of the students ‘community. • Celebration of student’ union week, February 2015 (a kaleidoscope for all kinds of cultural events and competitions including debating, Mehendi & rangoli competitions, poster making, dance and music, poetry recitation etc. • Annual merit scholarship of Rs 2,400 granted to the highest achiever in the department of Sanskrit – Acharya Tejo Mitra Memorial Scholarship. |
|----------|--|

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | | | | |
| Administrative | YES | | YES | |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester system in P.G and UG involves continuous assessment of the students .Two internal assessments at the P.G level and one internal assessment at the UG level is a part of each semester. College is making use of ICT in the examination process, wherever possible, including online examination forms, admit cards & awards etc.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

The Alumni Association of the College continues to be actively associated with the College and extends financial and moral support from time to time for organization of big events.

6.12 Activities and support from the Parent – Teacher Association

Teachers interaction with the parents of students of the College is on a regular basis but it is done only on a personal and informal level. There is no formal Parent – Teacher association in the College.

6.13 Development programmes for support staff

Workshops, meetings and discussions are held from time to time address the needs of the supporting staff. Some new staff was appointed on contractual basis to make up for the shortage of staff and ensure quality of work.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Plantation of tree saplings in the college by N.SS Volunteers .**
- **A proper system of garbage disposal is in practice in the College with proper dustbins placed all over campus and a big trash can near the canteen for regular and systematic garbage disposal.**
- **College has been declared a ‘plastic – free zone’ and this measure is seriously enforced.**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Introduction of semester system of the U.G Level .**
- **Admission strictly on the basis of merit in both UG and P.G. courses.**
- **Introduction of ICT tools in the different aspects of functioning of the College including submission of examination forms, fees, staff salaries etc has been made online.**
- **Smooth and fruitful functioning of the Department of Professional Courses and IGNOU Centre for distance learning.**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **Successful implementation of CBCS semester system at the U.G. Level.**
- **Higher enrolment into the job – oriented new courses like B.SC (IT), M.A(Mass Communication), PGDJMC, PGHTM and M.A Education.**
- **E-mentoring of students at P.G Level on a regular basis.**
- **Workshops organized by the IQAC and 3 National seminars by 3 departments of Sociology, History and Zoology.**
- **Increased number of students were prompted into taking up empirical research at the P.G . Level.**
- **Wider participation of the college teams in various sports events at the university / state / national levels.**
- **Functional committee for helping the physically challenged students. Construction of ramps to facilitate the movement of these students.**
- **Expansion of infrastructural facilities (construction of a new block with 18 classrooms).**
- **Several minor and major research projects from the humanities and science departments have been approved and sanctioned by the U.G.C in 2015 – 16 (Hindi, Botany, Chemistry etc).**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. College- Society Interface: The College has a host of student volunteer programmes running successfully like National Services Scheme, Red Ribbon Club, Rangers & Rovers etc. These Volunteers participated in various social service/ awareness programmes and rallies throughout the year. A lot of social work and community services were rendered by the student volunteers in the neighbouring villages in the form of adult literacy camps, a forestation, cleaning of roads, blood donation, awareness on social and environmental issues through skits etc. Students also participated in debates, essay writing and cultural competitions.

Red Ribbon Club created awareness about prohibition and prevention of intoxicants and AIDS amongst youth and organized voluntary blood donation camps in College. The NCC wing of the College also remained very active in its social outreach activities throughout the year.

2. ICT enabled functioning: The College is gradually introducing ICT in different spheres of functioning in a phase – wise and time bound manner. The system of making merit lists for admissions for admissions, issuance of receipts and identity cards etc is computerized. Payment of fees and submission of examination forms etc is online. College has a fully functional website. State sponsored system of scholarships for SC & S.T has also been made online from this academic session (2015 -16). Office work including maintenance of records, accounts, G.P.F etc has been more or less computerized. The examination system is also gradually being shifted to this system. Full Automation of the central library is also in the process, as part of the broader plan of the College to use ICT for its effective functioning.

7.4 Contribution to environmental awareness / protection

- Department of Sociology organized a national seminar on ‘The Issues in Sustainable Development: With special reference to Himalayan states’ on 24 – 25th February 2016.
- Department of Zoology organised a national seminar on ‘Environmental Health vis-a-vis Human Welfare in present scenario’ on 18 – 19th April, 2016.
- All student volunteers’ programmes running in the College, like NSS, NCC, Rovers & Rangers etc created Environmental Awareness through their camps and programmes.
- Important environment days like World Environment Day, Earth Day and International Ozone Day etc are celebrated by the departments by holding talks and discussions on the environment related issues.
- College has prohibited the use of polythene bags on the campus.
- Green Audit Team has been constituted in the college to improve the existing environmental conditions.
- Participation of teachers and students in Swachhta Abhiyan. More than 1000 students and staff members actively participated.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:

I) The College has been adjudged the Best College for Arts in Dehradun city in a Survey recently conducted by India Today and NIELSEN Company in March 2016.

II) One of the largest colleges of Uttarakhand in terms of students strength and the number of courses offered.

WAEKNESS:

I) Shortage of teaching and non teaching staff in relation to students' strength.

II) Need for up gradation of infrastructure.

III) Limited efforts for internal resource generation.

OPPORTUNITIES

I) Potential for expansion and diversity of courses.

II) Collaboration with reputed regional institutes and industries in the area of research and academics.

III) Potential to introduce more skill based professional courses and more courses in distance learning mode.

Iv) Potential to reach out to distinguished alumni by networking with them for the betterment of the present students.

CHALLENGES:

I) To compete with the deemed and private universities and other autonomous institutions in terms of quality and market orientation of the courses.

II) To match and keep pace with the changing needs and aspirations of youth.

III) To augment the generation of internal resources.

IV) Attracting students from other neighbouring states in addition to a large number of students we annually admit from the North - Eastern states and J &K.

8. Plans of institution for next year

- To make the new building of 18 Classrooms fully functional with ICT enabled classrooms.
- Increased use of ICT in all teaching – learning – evaluation activities.
- Establishment of a formal Parent Teacher Association (PTA).
- Enhance College's performance in all fields and emerge as a potential centre of excellence for all teaching, learning and research related pursuits.
- Wider participation & hosting of sporting events, social outreach programmes and community service.
- Smooth working of the CBCS system at UG & P.G. Levels
- Introducing more vocational courses.
- Strengthening of the Placement Cell.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____