

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

D.A.V. P.G. COLLEGE

1.2 Address Line 1

Karanpur

Address Line 2

City/Town

Dehradun

State

Uttarakhand

Pin Code

248001

Institution e-mail address

infoc@davpgcollege.com

Contact Nos.

0135-2743555

Name of the Head of the Institution:

Dr. Devendra Bhasin

Tel. No. with STD Code:

0135-2743555

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Name of the IQAC Co-ordinator:

Dr.H.S.Randhawa

Mobile:

9412915687

IQAC e-mail address:

hr4207@gmail.com

1.3 NAAC Track ID

UACOGN1184

1.4 Website address:

davpgcollege.in

Web-link of the AQAR:

<http://davpgcollege.in/IQAC/AQAR 2016-17.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2004	2009
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

25-09-2005

1.7 AQAR for the year (for example 2010-11)

2016-17

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

✓ Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1. Self Financing Professional Courses
2. Distance Learning Courses

1.11 Name of the Affiliating University (*for the Colleges*)

HNBGarhwal University Srinagar
(Garhwal)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 4

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- 1. Quality Enhancement in Research Activities**
- 2. Suggestions: On Students' & Teachers' Feedback towards Quality Enhancement in Academics and Administration.**
- 3. CBCS System at UG Level: Workshop for UG Students**

2.14 Significant Activities and contributions made by IQAC

- 1. Self- appraisal of teacher and students' feedbacks were obtained for analysis and desirable modifications in teaching method. (Informally)**
- 2. Suggesting of improvement in the design of the Admission form OMR Sheet, so as to make it more detailed and student friendly as well as linking it with the student's Aadhaar number.**
- 3. Special section has been devoted to anti- ragging aspect in the college Prospectus along with the setting up of Anti- Ragging Cell.**
- 4. The Admission process along with fee payment has been made totally online.**
- 5. A committee for the automation of the college library has been constituted and the work is in full swing.**
- 6. Continuous upgradation of equipment in the science laboratories.**
- 7. College is making efforts to make the campus Wi-Fi enabled. For this MOU has been signed between Reliance and the College Management. This will promote the concept of Digital India.**
- 8. 18 new, modern, well lit and spacious classrooms with green and white boards have been made fully functional.**
- 9. On the basis of students' feedback IQAC suggested the daily hoisting and lowering of the National Flag in the college campus.**
- 10. Professional courses like Law and B.ED have made 15days of internship under experienced advocates and practice teaching sessions in good schools of the city respectively, a mandatory component of their courses.**
- 11. IQAC Cell organized a workshop for the Undergraduate students to provide them with detailed information regarding the benefits of credit system, role of sessional exams, attendance, the process of readmission in case of not fulfilling the minimum credits etc. This information was also circulated through circulars and banners etc**
- 12. The Prospectus has also been made more detailed and elaborate by incorporating all the rules framed by the University with regard to the implementation of the CBCS system.**
- 13. Increased number of teachers and students encouraged to opt for quality research projects and research supervision.**
- 14. Continuous enhancement and maintenance of infrastructural faculties in college, such as staff room, building class rooms, washrooms, ramps etc.**
- 15. Wider participations and commendable performance of the college teams in various sports events at the university / state/ National levels etc. More incentives like cash prizes and facilities by the college to outstanding sports persons on the recommendation of the I.Q.A.C.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. Plan the discussion on enhancement of quality in research activity 2. Clarifying the C.B.C.S semester system at U.G level for students. 3. Renovation and upgradation of Teachers' staffroom. 4. Collect the information regarding research, publications, minor & major projects, faculty development etc from individual teachers. 5. Expansion and upgradation of the existing infrastructure including installation of halogen lights in the College campus to ensure night security. 6. Increased quality in teaching learning process. 7. Organisation of academics seminars & conferences by the various depts. 8. Train the office staff for automation and digitalization of various administrative tasks such as admissions, scholarships and salary system. 	<ol style="list-style-type: none"> 1. Number of teachers registered as research supervisors and undertaking research projects has increased. A workshop was organized in February 2017 for young teachers to guide them with respect to report writing and budget management. 2. Workshop organized for the UG students to explain the CBCS system. 3. Teachers' Staff room has been renovated with better facilities including periodicals, journals and indoor games. 4. Information collected from the individual teachers systematically on a separate individual Performa designed for this purpose by IQAC. 5. Noticeable enhancement in infrastructure along with big halogen lights in the central ground. 6. A workshop was organized to share views and invite suggestions on the students and teachers feedback. 7. An inter disciplinary National Conference was organized by the Dept. of History on 'Environmental Ethics' in November, 2017. 8. The Office staff has been successfully trained and equipped with computers for automation and digitalization of office work.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	18			
PG	18		02	
UG	03		01	
PG Diploma			02	
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	39		05	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The course structure at the P.G level has provision for core and elective papers while the course structure at the U.G level has provision for both elective subjects and papers. Both P.G and UG levels are based on CBCS system.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	07
Trimester	
Annual	03

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

The course structure at the P.G level has provision for core and elective papers while the course structure at the U.G level has provision for both elective subjects and papers. There is also a mandatory component of two skill enhancement papers in addition to one Generic paper of any subject other than the two core subjects. Both P.G and UG levels are based on CBCS system.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The course structure at the P.G level has provision for core and elective papers while the course structure at the U.G level has provision for both elective subjects and papers. There is also a mandatory component of two skill enhancement papers in addition to one Generic paper of any subject other than the two core subjects. Both P.G and UG levels are based on CBCS system.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Dept. of professional courses - No new addition in this session
 Self financing courses – Nil
 IGNOU study centre – Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	132	71	61		

2.2 No. of permanent faculty with Ph.D. 122

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty : 11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops			
Presented papers	42	173	12
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. **Students are groomed to give paper presentations organized by individual PG departments.**
2. **Students are given assignments to reinforce learning with confidence at UG and PG levels.**
3. **Specialized talks by Subject experts from other colleges and universities.**
4. **Use of scientific instruments in Sciences which undergo periodic scrutiny for efficiency and accuracy.**
5. **Use of modern communication technology (ICT) in teaching-learning process.**
6. **PG level students are encouraged to take up empirical studies in the second year of PG to understand practical application of theoretical concepts.**
7. **Communicated the suggestions given by students in their feedback to the entire teaching faculty.**

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 21

2.10 Average percentage of attendance of students 75-78%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- **IQAC organises workshops & meetings of different stake holders to understand their needs and expectations better so that the College may deliver satisfactory and quality service on all fronts.**

- IQAC constantly advises the various departments to regularly upgrade their departmental libraries with the latest reference material and the Reading room with the latest reference material, periodicals and journals in various disciplines.
- Reputed distributors and booksellers are invited to the College to provide the latest standardized reference and text books.
- IQAC motivates the teachers to adopt the latest teaching methodologies and keep pace with the latest developments in their respective subjects.
- IQAC from time to time presses upon the need for the up gradation and renovation of science laboratories with the latest equipment and infrastructure.
- Students' representatives on the IQAC regularly provide the collective students' feedback on the quality of the teaching and learning process informally during meetings, for the necessary reforms where required.
- IQAC also monitors and evaluates the faculty members' annual appraisal report.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	14
UGC – Faculty Improvement Programme	
HRD programmes	07
Orientation programmes	02
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	70	36		
Technical Staff	26	22		

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC conducted one day workshop on ‘Quality Enhancement in Research Activities’ for the College teachers in 2016-17. IQAC endeavours to foster a culture of quality research among the teachers and students. Teachers are continuing with the several major and minor research projects funded by external agencies, supervise post graduate level research and doctoral researches, present and publish papers at regional, national and international seminars and journals respectively. College serves as a centre of study for various students perusing doctoral research both in the humanities and sciences. The science labs have been upgraded keeping in mind the rapidly changing parameters of quality research. Institutional support is provided to any departments that wish to organize seminars and workshops on current topics. One ICHR & U-COST sponsored Two Day National Seminar has been organized in November 2016 in the College by the department of History in the academic session 2016-17.

Students are also motivated into taking up project work (dissertations) based on field study and empirical data on various dynamic regional and national issues to prompt them into the culture of research. The College also works in close coordination with local reputed institutions like DRDO labs, IIRS, F.R.I etc for specialized training and facilities in research.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	05	Nil	
Outlay in Rs. Lakhs		600,000		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		03	Nil	
Outlay in Rs. Lakhs		700,000		

3.4 Details on research publications

	International	National	Others
Peer Review Journals		80	
Non-Peer Review Journals		31	
e-Journals		27	
Conference proceedings		15	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2016-17	DST/UGC	2040450	502500
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the institution

Level	International	National	State	University	College
Number		01			
Sponsoring agencies	ICHR &, UCOST				

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
		06				

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Education on Health and Hygiene camp was organized by the NSS volunteers during their day and night camp in 2016.**
- **Adult Literacy camps, afforestation drive, cleaning of roads awareness on social and environmental issues in the neighbouring villages by N.SS volunteers, Red Ribbon Club, Rovers & Rangers and NCC volunteers.**
- **Blood Donation Camps by Red Ribbon Society and students.**
- **Free legal – aid/ awareness camp for society members by the department of Law.**
- **Some teachers are members of Doon Camps, a forum for consumer awareness.**
- **Aids Awareness Camp was organized on the 1st December, 2016 on the World Aids Awareness Day by the NSS volunteers.**
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Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12Acres			12 Acres
Class rooms	40	18	management	58
Laboratories	25			25
Seminar Halls	02			02
No. of important equipments purchased ($\geq 1-0$ lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Computerization of library and administration work is under process and largely accomplished. A separate automation (ICT) centre is running in the College.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books			499	15.22 lakh		
Reference Books						
e-Books						
Journals			18	.75 lakh		
e-Journals						

Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing								
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

All the departments as well as the administrative offices are well equipped with computers and internet access. College has a full – fledged I.T. section to facilitate the process of automation in most spheres of functioning of the college.

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total :

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The College appoints a Dean of Students' Welfare (Dr. J. P. Mehta, at present) every year and runs a full spectrum of student support services like financial support in the form of scholarship for students from economically and socially disadvantaged groups, career counselling and placements, sports and students' elective body to represent students' needs etc. The College Prospectus provides detailed information on the services, both curricular and co-curricular and other kinds of services that the students can avail. The Prospectus is regularly upgraded and monitored by the IQAC.

5.2 Efforts made by the institution for tracking the progression

Most of the students after graduation opt for post graduation courses in the College. Meritorious P.G students opt for doctoral research , UGC –NET or other competitive examinations. Departments have now been entrusted with the task of tracking the progression of the students using emails, personal contacts, telephonic contact etc.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
9958	2581	25	

(b) No. of students outside the state

200

(c) No. of international students

	No	%		No	%
Men	6755	53.76	Women	5809	46.24

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
14533	1504	1411			17448	7288	1948	1090	2238		12564

Demand ratio 1:4

Dropout % 5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

There is a provision for remedial coaching at UG and PG level for SC, ST and OBC students.

No. of students beneficiaries

5.5 No. of students qualified in these examinations 100

NET	13	SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

The Career Counselling and Placement Cell of the College extends support to students for career options. Reputed companies like Wipro, IBM Daksh, Cipla etc are invited to College for campus placements. Department of Professional Courses has also been organizing activities for career guidance and placement of students.

No. of students benefited

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	310	151	N.A

5.8 Details of gender sensitization programmes

The College has a Gender Awareness and Sensitization Cell with Dr. Devna Sharma, as its Convenor. The cell has put flexes in the College to create awareness about its role among the girl students. It has also organized a one day workshop on gender issues to create gender sensitization and awareness. However, no issue was reported to the Cell in this session.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		

Number of students who received International/ National recognitions		
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5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _

All students' grievances are redressed as and when they arise.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION
 “तमसो मा ज्योतिर्गमयः अंधकार से प्रकाश की ओर अर्थात अज्ञान से ज्ञान की ओर” , the vision enunciated by Maharishi Dayanand Saraswati has been adopted as the guiding principle of the College. We strive to maintain and enhance the prestigious position of the College as a centre of higher education to address the needs of holistic education, to enable our students to effectively carve out meaningful roles in society.

MISSION

DAV (PG) College is one of the largest and oldest academic institutions of northern India. Maintaining this position is an arduous responsibility. The mission of D.A.V. (P.G.) College is to perform its social and academic responsibilities in a way that the students get exposure at the national and global levels and may contribute to society positively. In brief, the mission of DAV (PG) College may be summarized as:

- Embrace cultural diversity.
- Scholarly research and creative work in the field of the Sciences, Arts and Commerce.
- Ethical transformation of raw Human Resource to skilled and professionally groomed Human Resource.
- Inculcation of the spirit of team work, social work, and sensitivity to the environment.

6.2 Does the Institution has a management Information System

- **The College has a functional website to disseminate the relevant information to all its stakeholders . Through computer generated SMS service in the IT section, all necessary information reaches the teaching staff, non – teaching staff and students on time. Besides, the individual departments have their own arrangement of disseminating necessary information and notification to students.**
- **The College has all the faculty members on WhatsApp groups like DAV Parivar and Shiksha Jagat Evam DAV Samachar and various other groups of individual committees which keep the teachers intimated about all updated information of College activities and duties assigned.**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

College itself does not plan its curriculum. Curriculum Development is regularly undertaken by the affiliating University (H.N.B Garhwal University), a Central University, according to the latest norms of the UGC. However, some senior teaching faculty members are on the Board of Studies for curriculum designing of the University.

6.3.2 Teaching and Learning

- **To promote interactive teaching, students at P.G. level are encouraged to make individual presentations, using reference and research for the latest information. Students' tours are also organised for educational purposes. The extent of learning is periodically assessed through sessional tests, discussions and presentations, assignments followed by viva-voce.**
- **Students are also encouraged to visit the departments with individual problems.**
- **To promote culture of research among PG students, empirical studies/ dissertations are offered to meritorious students as an optional paper.**
- **To make Higher Education skill oriented and also to make it compatible with the demand of market, skill enhancement papers have been introduced at UG level as per the University guidelines.**
- **To polish the communication skills of students in both the languages, English and Hindi, MIL is made compulsory in alternate semesters till the Fourth Semester.**
- **To make students more competitive and better prepared to face language papers associated with various jobs where it is compulsory to have sound communication skills, this paper is of great help.**
- **The syllabus gives the students adequate flexibility to traverse across different disciplines by offering them Generic Elective in the subjects other than their core subjects in the Fifth & Sixth Semesters as per the University guidelines.**
- **IGNOU Center and Dept. of Professional Courses offer a variety of courses other than regular UG and PG courses which are of immense use to the working professionals pursuing higher studies.**
- **The Central Library is being speedily automated for efficient functioning and record keeping**

6.3.3 Examination and Evaluation

The College has been running semester system at the P.G level and introduced the semester system in the first year of U.G. courses from the academic session 2016-17. The third year of U.G continued will the annual system of examination. The Examination Committee of the College with Dr. S.P.Mittal, as the Chief Examination Controller conducted all external assessments as well as internal assessment examinations of the semester system as well as the external examination of the annual system of B.A III year in 2016-17 successfully.

All faculty members of the College are involved in the evaluation work both in internal assessments as well as external assessment examination conducted by the University. The examination process in the College is being gradually up graded with introduction of ICT in a phased manner. Student feedback is mainly used to initiate reforms.

External/ University scripts were evaluated at a common centre decided by the University.

6.3.4 Research and Development

The College endeavours to foster a culture of quality research among the teachers and students. Teachers are motivated to take on research projects funded by external agencies, supervise post graduate level research and doctoral research, present and publish research papers at regional, national and international seminars and journals respectively. College serves as a centre of study for various students perusing doctoral research both in humanities and science. The science labs have been upgraded in keeping with the latest parameters of precision in quality research. Institutional support is provided to all departments that wish to organize workshops and seminars on current topics. Students are motivated to take up projects work (dissertations) based on field study and empirical data on various dynamic regional and national issues to prompt them into the culture of research. The College also works in coordination with local reputed institutions like DRDO labs, IIRS, F.R.I etc. for facilities in research. College has a U.G.C Committee of senior faculty members to review the major and minor research proposals of the teaching faculty.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Gradual up gradation of ICT infrastructure and its use in the functioning of the college is being taken up. Library automation, office automation, procurement of precision instruments, expansion of infrastructure by making new class rooms, renovation of existing rooms etc is all under process and being undertaken in a phased manner. To make the campus WI-FI enabled the College is entering into a collaboration with Reliance Digital.

6.3.6 Human Resource Management

The office and library staff is trained internally for complete automation of the library and office work. This is how the College has made the admission process, issuing of identity cards, and maintenance of student data base possible through computer system. Teachers are encouraged to periodically upgrade their pedagogy and research skills and knowledge through UGC sponsored orientation and refresher courses. Workshops are also organized for the support staff, Accounts section, Establishment section, Scholarship section, IT section and students for skill improvement.

6.3.7 Faculty and Staff recruitment

For recruitment of the faculty and staff, the vacancies are widely advertised in the local as well as national newspapers. After a thorough scrutiny of the applications, the short listed candidates are interviewed, by a selection committee representing the Management, University experts and the Department of Higher Education, Government of UK. Some Lab assistants in the Department of Sciences have been recruited in the academic session 2016-17.

6.3.8 Industry Interaction / Collaboration

College maintains a regular link and interaction between industry and College students to provide them with a relevant job – orientation in accordance with the latest trends in the market. Students in Humanities and Commerce often take up case studies on various industries at the post graduate level which enables them to visit the local prominent industries for interaction. Science students are also made to interact with research agencies like I.I.R.S, F.R.I etc to promote quality and precision in research. The Department of Law provides special on the job training to its students in the district court under reputed advocates, besides running a free legal aid camp from the department. Companies like WIPRO, IBM – DAKSHA, CIPLA, KEANE, and SAGE have visited the College for campus placement drives with successful results.

6.3.9 Admission of Students

Admission of students to P.G and U.G courses is done on the merit basis. Entrance to B.ED Program is done through a common entrance test organized by the H.N.B Garhwal University. There is a provision for both vertical and horizontal reservation for the students from economically and socially disadvantaged sections like SC, ST and OBC, physically handicapped, students from other states etc. Weightage is also given to the wards of ex -service men, defence personnel and paramilitary forces etc.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • College provides medical leave, privilege leave and group insurance facilities to all teachers. • Teachers' Welfare Fund that provides assistance to the seriously sick teachers (decided by a committee of 3 senior teachers) up to Rs. 50,000/- • Rs 10,000/- immediate cash relief to staff members in case of exigencies (recommended by a committee of 3 senior teachers). • A benevolent trust called SHIVAM includes all the employees of the Colleges and provides up to 50,000/- as immediate help in case of unforeseen exigencies (a self initiative of employees). • A Cooperative society of the teachers (a self initiative of teachers) offers easy and cheap loan facility or reasonable returns on investment to its members. • The institution facilitates the provision of bank loans for its staff for the purpose of buying cars, homes and other personal loans. • There is a provision of study leave for all teaching staff and child care leave for the lady staff members.
Non teaching	<ul style="list-style-type: none"> • Medical leave, privilege leave and group insurance. • Rs 10,000 immediate cash relief in case of exigencies (recommended by a committee of 3 senior teachers). • Benevolent Trust SHIVAM includes all employees of the non teaching staff also, for immediate help in emergencies. • Bank loan facilities. • Free residential facility subject to requirement and availability. • Dress and uniform allowances for class 4 employees. • Free education for the wards of non teaching staff.

Students	<ul style="list-style-type: none"> • Active career counselling and placement activities. • Free kits, track suits, shoes and cash prizes to outstanding sportpersons from the College to participate in various events. • Financial aid to students from the SC and ST sections was provided by the state through scholarships credited directly into their bank accounts. • Library facilities for both U.G. & P.G students. Free books are provided by teachers to deserving students. • Organization of cultural and creative competitions. • Gender sensitization and awareness cell. • Committee for helping differently abled students. • Common rooms for girls. • Remedial coaching for students from weaker sections of society (SC/ST/OBC). • Students union to represent the needs and problems of the students ‘community. • Celebration of student’ union week, February 2017 (a kaleidoscope for all kinds of cultural events and competitions including debating, Mehendi & rangoli competitions, poster making, dance and music, poetry recitation etc. • Annual merit scholarship of Rs 2,400 granted to the highest achiever in the department of Sanskrit – Acharya Tejo Mitra Memorial Scholarship.
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6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative	YES		YES	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester system in P.G and UG involves continuous assessment of the students .Two internal assessments at the P.G level and one internal assessment at the UG level is a part of each semester. College is making use of ICT in the examination process, wherever possible, including online examination forms, admit cards & awards etc.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

The Alumni Association of the College continues to be actively associated with the College and extends financial and moral support from time to time for organization of big events.

6.12 Activities and support from the Parent – Teacher Association

Teachers interaction with the parents of students of the College is on a regular basis but it is done only on a personal and informal level. There is no formal Parent – Teacher association in the College.

6.13 Development programmes for support staff

Workshops, meetings and discussions are held from time to time address the needs of the supporting staff. Some new staff was appointed on contractual basis to make up for the shortage of staff and ensure quality of work.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Plantation of tree saplings in the college by N.SS Volunteers .**
- **A proper system of garbage disposal is in practice in the College with proper dustbins placed all over campus and a big trash can near the canteen for regular and systematic garbage disposal.**
- **College has been declared a ‘plastic – free zone’ and this measure is seriously enforced.**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Admission strictly on the basis of merit in both UG and P.G. courses.**
- **Introduction of ICT tools in the different aspects of functioning of the College including submission of examination forms, fees, staff salaries etc has been made online.**
- **Smooth and fruitful functioning of the Department of Professional Courses and IGNOU Centre for distance learning.**
- **Major up gradation and reform of the College Prospectus.**
- **Reforms in the Teaching time table with a switch over to one hour duration teaching periods from the earlier system of 45 minutes duration.**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **Successful implementation of CBCS semester system at the U.G. Level.**
- **Higher enrolment into the job – oriented new courses like B.SC (IT), M.A(Mass Communication), PGDJMC, PGHTM and M.A Education.**
- **E-mentoring of students at P.G Level on a regular basis.**
- **Workshops organized by the IQAC and 1 National seminar by the Departments of History.**
- **Increased number of students were prompted into taking up empirical research at the P.G . Level.**
- **Wider participation of the college teams in various sports events at the university / state / national levels.**
- **Functional committee for helping the physically challenged students. Construction of ramps to facilitate the movement of these students.**
- **Expansion of infrastructural facilities.**
- **Several minor and major research projects which had been approved and sanctioned by the U.G.C in 2015 – 16 (Hindi, Botany, Chemistry etc). from the humanities and science departments are in the process of completion.**

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. The college offers various courses through five faculties viz. Arts, Science, Commerce, B.Ed. and Law. In the Arts faculty the courses offered to the students at U.G. level are- Hindi, Sanskrit, English Literature, History, Political Science, Economics, Sociology, Education, Geography, Psychology, Drawing and painting, Indian music, Statistics. Similarly in science faculty, the college offers the following subjects at U.G. level: Physics, Chemistry, Zoology, Botany, Mathematics and Statistics.

Besides these courses college also provides recognised three years' program like B.Sc in Information Technology to the students. At PG level following courses have been offered in the Arts, Science and Commerce faculties to the students.

Arts Faculty:

1. M.A. English
2. M.A. Economics
3. M.A. Sociology
4. M.A. Geography
5. M.A. Political Science
6. M.A. History
7. M.A. Hindi
8. M.A. Sanskrit
9. M.A. Psychology
10. M.A. Statistics
11. M.A. Mathematics

Science Faculty:

1. M.Sc. Chemistry
2. M.Sc. Botany
3. M.Sc. Zoology
4. M.Sc. Physics
5. M.Sc. Mathematics
6. M.Sc. Statistics

The following self finance professional courses are offered to the students at P.G. level:

- M.A. Education
- M.A. Mass communication
- P.G. Diploma in Journalism and Mass Communication
- P.G. Diploma in Tourism and Hotel Management

2. The college being the oldest and the biggest college of the state is well known for sports and cultural activities. As it aspires to focus on the overall personality development of the students participation in sports and cultural activities has been encouraged.

The list of various games is as follows:

- | | | | |
|----------------|---------------------|-------------------|------------------|
| 1. Athletics | 2. Badminton | 3. Boxing | 4. |
| Basketball | | | |
| 5. Baseball | 6. Cricket | 7. Cross-country | 8. Chess |
| 9. Handball | 10. Hockey | 11. Judo | 12. |
| Kabaddi | | | |
| 13. Kho-kho | 14. Pistol Shooting | 15. Power Lifting | 16. Table-tennis |
| 17. Volleyball | 18. Weight-lifting | 19. Wrestling | 20. Yoga |

So far as cultural activities are concerned, various stage programs are organized by the department of music at college level, at state level and at university level. The students of the department have represented the college in State level and National level competitions.

7.4 Contribution to environmental awareness / protection

- Department of History organised a two day national seminar on 'Environmental Ethics and Man' on 18th & 19th November, 2016.
- All student volunteers' programmes running in the College, like NSS, NCC, Rovers & Rangers etc created Environmental Awareness through their camps and programmes.
- Important environment days like World Environment Day, Earth Day and International Ozone Day etc are celebrated by the departments by holding talks and discussions on the environment related issues.
- College has prohibited the use of polythene bags on the campus.
- Green Audit Team has been constituted in the college to improve the existing environmental conditions.
- Participation of teachers and students in Swachhta Abhiyan. More than 1000 students and staff members actively participated.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:

I) The College has been adjudged the Best College for Arts in Dehradun city in a Survey recently conducted by India Today and NIELSEN Company in March 2016.

II) One of the largest colleges of Uttarakhand in terms of students strength and the number of courses offered.

III) The College has an affordable fee structure as compared to other institutions, which is especially beneficial for underprivileged students. Besides, scholarships are also offered to the SC & ST students.

IV) The College offers a wide range of extra curricular activities like NSS, Rovers & Rangers, Sports, Industry interaction etc. for the personal development of students.

WEAKNESS:

I) Shortage of teaching and non teaching staff in relation to students' strength.

II) Limited efforts for internal resource generation.

OPPORTUNITIES

I) Potential for expansion and diversity of courses.

II) Collaboration with reputed regional institutes and industries in the area of research and academics.

III) Potential to introduce more skill based professional courses and more courses in distance learning mode.

IV) Potential to reach out to distinguished alumni by networking with them for the betterment of the present students.

CHALLENGES:

I) To compete with the deemed and private universities and other autonomous institutions in terms of quality, market orientation of the courses and placement services.

II) To match and keep pace with the changing needs and aspirations of youth.

III) To augment the generation of internal resources.

IV) Attracting students from other neighbouring states in addition to a large number of students we annually admit from the North - Eastern states and J & K.

8. Plans of institution for next year

- **Making College a WI-FI enabled zone in collaboration with Relaince Digital.**
- **Daily Flag hoisting with the singing of the National Anthem and lowering of the Flag with the national song to reinforce nationalism amongst students.**
- **Making the College Prospectus more detailed and informative.**
- **Repair and renovation of the College campus and buildings.**
- **Increased use of ICT in all teaching – learning – evaluation activities.**
- **Establishment of a formal Parent Teacher Association (PTA).**
- **Enhance College’s performance in all fields and emerge as a potential centre of excellence for all teaching, learning and research related pursuits.**
- **Wider participation & hosting of sporting events, social outreach programmes and community service.**
- **Digitization and online transfer of salaries.**
- **To sort out the grievances of the different categories of students regarding the entry of marks in the College sessionals, to make efforts for the online submission of the marks of sessional tests.**
- **Strengthening of the Placement Cell.**

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____