

Minutes of IQAC Meetings

Date: 01-08-2023

Time- 12:30 pm

Venue: IQAC Office

Agenda:

1. AQAR 2021-2022.
2. Plan of Action towards Quality Enhancement to the new academic year.
3. Constitution of IQAC for Academic session 2023-24.
4. Annual Report for each academic year.

Suggestions and Recommendations given:

- Dr. Monisha suggested to discuss what have to be done means what has been done to be discussed at the meeting with.
- Coordinator suggested to reconstitute the IQAC team with at least seven members incharge of each criteria, and some ex-officio members will also be included.
- Who ever wants to leave the responsibilities of IQAC can leave it.
- Dr. Pushpendra wants to leave IQAC.
- Dr. Vivek Tyagi also wants to leave IQAC as he is busy with so many responsibilities at college.
- Everyone to jot down the important points of the concerned criterion.
- Plan of Action to be framed at the starting year of the session.
- Dr. Reena suggested to increase the member of Add-on Courses.
- To plan the conference, workshop and seminars.
- Important facilities in college like toilets, cafeteria are to be maintained in the college campus.
- Point of dissertation to be added in the HOD format.
- Computer training for Non-teaching staff.
- Proposal for waste management particularly solid waste management to be drafted.
- Proposal for energy consumption to be framed.
- To propose a conference of NAAC in the current academic session.
- Only hard-copy of the Self-Assessment report will be accepted by the IQAC.

Following members were present in the meeting:

1. Dr. Onima Sharma (Coordinator, IQAC)
2. Dr. Pushpendra Kr. Sharma (Criteria 3)
3. Dr. Monisha Saxena (Criteria 5)
4. Dr. Anju Bali Pandey (criteria 6)
5. Dr. Jyoti Sengar (Criteria 6)
6. Dr. Vikas Chaubey (Criteria 4)
7. Dr. Vivek Tyagi (Criteria 4)
8. Dr. Naina Srivastava
9. Dr. Reena Uniyal Tiwari
10. Dr. Archana Pal (Criteria 7)