

Minutes of IQAC Meetings

Date: 04-04-2024

Time- 01:00 pm

Venue: IQAC Office

Agenda:

1. Discuss various issues related to AQAR.
2. NAAC preparedness by IQAC.
3. Any other issue by the permission of the Chair.

Members present:

1. Prof. Sunil Kumar (Principal)
2. Dr. Onima Sharma (Coordinator, IQAC)
3. Dr. Naina Srivastava
4. Dr. Jyoti Sengar
5. Dr. Usha Pathak
6. Dr. Rita Pandey
7. Dr. Vivek Tyagi
8. Dr. Reena Uniyal Tiwari
9. Dr. Archana Pal
10. Dr. Monisha Saxena
11. Dr. A.C. Bajpai

Meeting started with the welcome note by Dr. Onima Sharma to Principal Sir. She started with the explanation of SSR and said that AQAR can only be submitted if we properly prepare and submit the SSR. She also explain the process of DVV, acceptance and rejection process to Principal sir.

Dr. Sunil Kumar then started his introduction with all the seven Criterion Heads.

He started with Criteria 7 with head Dr. Archana Pal discussion on Institutional Values and Best Practices in which the proposal was made for the action plan for Gender Sensitization and Sexual Harassment Cell. Also a new proposal for Day Care/ Creche was made. Detailed discussion was made on Green Audit and Energy Audit in which Dr. Vineet Vishnoi took responsibility for auditing process.

As IQAC and other committee members raised and issue that sometimes colour printout is needed as hard-copy proof. As a response Principal sir

gave assurance that there are seven colour printers in the college and only college assets will be used for IQAC and other committee works.

Next Principal sir spoke with Criteria 6 Head, Mr. A.C. Bajpai under the heading of Governance, Leadership and Management in which emphasis was made on the performance appraisal of Non-teaching Staff and also to give them basic computer knowledge.

In Criteria 5, Dr. Monisha Saxena have a fruitful conversation on Student Support and Progression in which a positive outcome of Alumni engagement was discussed and very soon Alumni meeting was proposed as the registration of Alumni is done.

Under the Criteria 4, Infrastructure and Learning Resources, Dr. Vivek Tyagi proposed that Badminton Hall is a multipurpose hall so a banner or a section must be made for Yoga and Meditation Centre.

Principal sir give a positive response and said that he will provide 40 Yoga mats and was of the hall will be painted by either Smart City Contractor or Painting and Drawing department of various sports persons and Yoga images.

In terms of library, 16 library registers will be provided to all HODs and department to maintain the footfall of PG students.

Also he insured that institution will soon get 40 computers from FIST and free Wi-Fi to the institution.

Under the Criteria 3, Research, Innovations and Extension, Dr. Naina Srivastava and Sir discussion was made that in monthly KPI teacher have to mandatory publish the research papers either UGC care or peer-reviewed.

Dr. Archana Pal suggested for the Academic Audit and Internal Committee for quarterly or half yearly review of research and other academic progressions.

Principal sir also a short for 4 MoUs for the improvement of institution.

In the continue process Criteria 2, Teaching-Learning and Evaluation, Dr. Usha Pathak suggested that all faculty members who are eligible for Ph.D. guides must and roll to universities as soon as possible. She also asked the favour to give the clear data of awarded research scholars and to

provide the gazette of result from University so that student performance and learning outcome can come as per requirement.

Last but not the least under Criteria 1, headed by Dr. Reena Uniyal Tiwari, in which curricular aspects were discussed. She emphasized on the internship, placement and feedback.

As a response principal sir gave assurance of proper support. He asked to provide 26 registers, 21 to each department, 1 Main office, 1 library, 1 Principal office, 1 Chief Proctor office and 1 to Automation office. For feedback/ complaint registers and also form of Mentor/Mentee to each department.

Lastly it was decided that IQAC Cell will have another meeting with Principal sir after a month.