

Minutes of IQAC Meetings

Date: 06-06-2022

A meeting was called by the IQAC convenor to introduce the members of IQAC to the Principal Dr. K.R. Jain. The meeting was convened to discuss following agenda:

Agenda of the meeting:

1. Introduction of all IQAC members.
2. Plan for next academic session 2022-2023 on a few major points.
 - a) New members in IQAC.
 - b) Strengthening Alumni data.
 - c) Incorporation of prepared for NEP 2020 in the AQAR Guidelines from the academic year 2021-22.
 - d) Preparation and submission of AQAR for the year 2020-21.
3. Collection of published work of the past sessions published work should be with documentary proof.

Following suggestions/ decisions were made in the meeting:

1. Copy of Publications/ Research publications to be submitted to IQAC e-mail.
2. Promotion of college journal for UGC care list.
3. Dr. Vivek Tyagi and Vikas Chaubey to continue with criterion 4.
4. Plagiarism checker to be installed in library.
5. Login I'd for Shodh Ganga to be provided to the teachers.
6. Dr. Shailly Gupta to work with Dr. Vivek Tyagi in criterion 4; Student Support and Progression.
7. Proposal to be structured for Alumni Registration by Dr. Pushpendra.
8. Work in Parent Association Body.
9. To register societies like Mantrana, Shivam Doon CAPS.
10. Proposal for E-Waste management.
11. Proposal for hazardous waste discharge from chemistry labs.
12. To collaborate with Doon CAPS for Awareness programs.

13. Dr. Pushpendra along with Dr. Amit Sharma to work Criterion 3; Research and Innovation.

14. Formation of a society for social outreach programs to work for Best practices of college.

15. Institutional I'd for teachers whosoever requires it.

16. AQAR of 2019-20 to be uploaded on website.

17. A meeting to be planned for Research Scholars to discuss various issues.

18. Next meeting to be convened on 16 June 2022.

19. IQAC reconstituted and details of members to work in different criteria are as follows:

- a) Criterion I: Dr. Reena Uniyal Tiwari
- b) Criterion II: Dr. Usha Pathak
Dr. Nisha Walia
Dr. Sandeep Kumar
- c) Criterion III: Dr. Pushpendra Kumar Sharma
Dr. Amit Kumar Sharma
- d) Criterion IV: Dr. Vivek Tyagi
Dr. Vikas Chaubey
Dr. Shaili Gupta
- e) Criterion V: Dr. Monisha Saxena
- f) Criterion VI: Dr. Anju Bali Pandey
Dr. Monisha Saxena
Dr. Sarita Singh
- g) Criterion VII: Dr. Archana Pal
Dr. Pragati Barthwal
Dr. Satyam Dwivedi

20. Placement cell to invite companies for interaction. The cell to coordinate Student-Industry interaction and cell to provide monthly report for the organised visit.

21. Skill based/ need based and add on courses to be looked after by Dr. Prashant Singh.
22. Dr. Randhawa to coordinate with language lab.
23. Dr. Monisha to coordinate the soft skill development.
24. Dr. Prashant to act as convenor along with Dr. Usha Pathak and Dr. Ravi Dixit to form MOOCs Committee.
25. CSR Committee to work for generation of grants for infrastructure.
26. Research and Development Committee to be organised at college level. Committee to organise workshops for motivating faculty to apply for research project.
27. A meeting of Deans to be convened to discuss the aspect of publication of research work.
28. Dr. V.B. Chaurasia to be incharge of Entrepreneurship Cell.
29. Cultural Committee to be formed along with the incharge of NSS, NCC, Music and Sports.

Following members of teaching staff were present at the meeting:

1. Dr. K.R. Jain (Principal)
2. Dr. Atul Singh (Chief Proctor)
3. Dr. Onima Sharma (Convenor, IQAC)
4. Dr. Usha Pathak (Member IQAC)
5. Dr. Pushpendra Kumar Sharma (Member IQAC)
6. Dr. Vivek Tyagi (Member IQAC)
7. Dr. Anju Bali Pandey (Member IQAC)
8. Dr. Archana Pal (Member IQAC)
9. Mr. Vikas Chaubey (Member IQAC)
10. Dr. Pallavi Gautam (Member IQAC)
11. Dr. Rakhi Upadhyay (Chief Editor, Jigysagar)
12. Dr. Nisha Walia (Newly Inducted member)
13. Dr. Shelly Gupta (Newly Inducted member)
14. Dr. Pragati Barthwal (Newly Inducted member)
15. Dr. Ravi Dixit