

Minutes of IQAC Meetings

Date: 17-05-2024

IQAC meeting with Principal, Vice-Principal and all criteria heads of various committee members of college.

Agenda:

1. Discuss various issues related with academic and administrative audit.
2. Discussion on upcoming University Examination.

Members present:

1. Prof. Sunil Kumar (Principal)
2. Dr. Onima Sharma (Coordinator, IQAC)
3. Prof. S.P. Joshi (Vice Principal, Botany)
4. Dr. M.M. Jassal (Chief Proctor)
5. Prof. Alok Srivastava (Physics)
6. Prof. A. Semwal (Chemistry)
7. Prof. Renuka Joshi
8. Prof. Ranjana Rawat (History)
9. Prof. Sukhda Solanki (Sanskrit)
10. Prof. Rakhi Upadhyay (Hindi)
11. Dr. Jharna Banerjee (Statistics)
12. Prof. Sangeeta Bhatt (Geography)
13. Prof. Ashok Srivastava
14. Prof. Prashant Singh (Chemistry)
15. Dr. Atul Singh (Physics)
16. Dr. Kanchana Mainwal (Drawing & Painting)
17. Prof. Anupma Saxena (Music)
18. Prof. Reena Chandra (Education)
19. Dr. Amit Sharma (Physics)
20. Prof. Neerja Chaudhary (Political Science)
21. Prof. Meeta Shukla (English)
22. Dr. Parul Dixit (Law)
23. Dr. Devna Jindal (Economics)
24. Prof. V.B. Chaurasia (Economics)

25. Prof. Shashi Kiran Solanki (Zoology)
26. Dr. Deependra Nigam (Maths)
27. Dr. Reena Uniyal (B.Ed.)
28. Prof. Savita Rawat (B.Ed.)
29. Dr. Rakesh Lal (Political Science)
30. Dr. Reeta Pandey (Law)
31. Dr. Jyoti Sengar (Sociology)
32. Dr. Vineet Vishnoi (Maintenance, Library)
33. Dr. Manoj Jadoun
34. Dr. U.S. Rana (Mathematics)
35. Mrs. Sunita (O.S.)
36. Dr. R.K. Pathak (Green)
37. Dr. Archana Pal

1. Internal atomic audit is scheduled for 24-25 May.
2. Documents to be uploaded till 30 May.
3. Principal sir introduced guidelines for A.A. Audit
4. 5 min. PPT highlighter achievement, challenges and proposed strategies for improvement.
5. SOPs for laboratories, safety protocols, standards and best practices.
6. Draft policy documents highlighting operations and objectives focusing on enhancing efficiency and effectiveness.
7. Coordination with departmental team to ensure readiness for the audit.
8. Format for A.A. audit was discussed.
9. Records for every entry to be submitted.
10. Mentor-Mentee information to be diluted by IQAC.
11. Utilization of security money to be transparent.
12. Presentation to be prepared on the basis of formed discussed.
13. Presentation should be of 5 mins. only.
14. Mentor-Mentee register to be maintained for the current session.
15. 5-6 students can be mentored.
16. All type of discussions to be included in Mentor-Mentee.