

Minutes of IQAC Meetings

Date: 28-03-2023 (Tuesday)

Time- 01:00 pm

Venue: Board Room

Agenda:

1. Review of the previous meeting's minutes.
2. Feedback on the progress of ongoing quality improvement initiatives.
3. Discussing the Library upgradation plan for the college.
4. Proposal for formation of a Divyangjan Cell in the college.
5. Any other issue by the permission of the Chair.

Members present:

1. Prof. (Dr.) K.R. Jain (Principal)
2. Prof. (Dr.) H.S. Randhawa (Chief Advisor, IQAC)
3. Dr. Onima Sharma (Coordinator, IQAC)
4. Dr. Vineet Vishnoi (Maintenance Committee)
5. Dr. Anju Bali Pandey (Member, IQAC)
6. Dr. Monisha Saxena (Member, IQAC)
7. Dr. Shaili Gupta (Member, IQAC)
8. Dr. Vikas Chaubey (Member, IQAC)
9. Dr. Reena Uniyal Tiwari (Member, IQAC)
10. Dr. Usha Pathak (Member, IQAC)
11. Dr. Pushpendra Kumar Sharma (Member, IQAC)
12. Mr. Goyal (Librarian)
13. Mr. Gobind Rana (IQAC Technician)
14. Dr. Archana Pal (Member, IQAC)
15. Dr. Jyoti Sengar (Member, IQAC)
16. Ms. Garima Bhandari (Student Representative)

Minutes of the Meeting:

1. Publicity of Add-on Courses to be done through Flexs and through invitational links for registration to the courses.
2. Information Brochure to be made available online and offline.
3. Eight Add-on Courses are going to start from the month of April after approval from B.O.M (Board of Management).
4. Educational Excursion completed.
5. Code of Conduct meeting to be organized for final approval.
6. Divyangjan Cell to be reconstructed.
7. Divyangjan help desk to be constructed.
8. Equipment for Divyangjan to be purchased (wheel chair, crutches, stretchers).
9. Divyangjan Committee to propose aids for Divyangjan.
10. Requirements from the library to be given to Library Committee for preparation of library.
11. E-journals to be made accessible.
12. E-books and E-journals to be used by students also as suggested strongly by the Principal.
13. Departmental library usage to be documented in all the departments.
14. Library to be made Smart Library.
15. Fresh reminder for submission of Self-Appraisal.
16. Dr. Anju Bali to coordinate SAM. Sensitization Awareness Motivation workshop for building confidence in IQAC.
17. Every faculty members to publish at least two research papers annually compulsorily.
18. As suggested by Principal Sir that every department will start at least one Add-on Course compulsorily from the coming Session.